

LRS CHAPTER 4, TECHNICAL ASSISTANCE & GUIDANCE MANUAL

 <p>LOUISIANA WORKFORCE COMMISSION The Department of Labor</p>	Part 412.03	Name Restoration (Physical/Mental)	Effective Date *June 29, 2020**
	Authorization Federal Register, Volume 81, Department of Education, 34 CFR 361, Part VI, State Vocational Rehabilitation Services Program, §361.48, §361.50, §361.52, §361.53, §361.54 and 2 CFR 200.407.		

I. RESTORATION SERVICES

Restoration services are those medical and medically related services that are necessary to correct or substantially modify a physical or mental condition in order to assist the consumer to reach the agreed upon competitive integrated employment goal.

- A. The Counselor can provide physical and/or mental restoration services if the service(s) is directly related to the consumer's ability to enter or retain gainful employment commensurate with the agreed upon competitive integrated employment goal.
- B. Physical and mental restoration services require either a prescription and/or an evaluation/assessment of need from a professional who is licensed to practice the particular area of specialty.
- C. A financial need analysis will be applied to determine if a consumer qualifies for this service. Counselor must use all comparable services/similar benefits. Refer to Part 410 & 411.
- D. Restoration services can include, but are not limited to, the following:
 1. Surgery
 - a. Surgery can be provided to correct a physical condition that is stable or slowly progressive and constitutes an impediment to employment.
 - b. Such surgery must be reasonably expected to eliminate or reduce the impediment to employment.
 - c. Hospitalization costs in connection with surgery can also be provided.
 - d. The Counselor must obtain either a prescription and/or an evaluation/assessment of need from a licensed physician which must be attached to the AWARE case record.

- e. Dental restoration can only be provided when directly connected to the agreed upon competitive integrated employment goal. (Example: a professional appearance is required to work in approved vocation.) This service must be approved by the Regional Manager.

2. Psychotherapy/Mental Health Counseling

- a. Psychotherapy or mental health counseling can be provided if the mental or emotional disorder is stable or slowly progressive and the condition can be corrected or substantially modified within a reasonable period of time. These services can be provided when necessary to achieve the agreed upon competitive integrated employment goal. For example, provision of psychotherapy would be appropriate to assist a consumer with emotional problems through a stressful period to enable successful consumer participation in training, in initial job placement, or to assure job retention.
- b. The Counselor must obtain either a recommendation or an evaluation/assessment of need from a Psychiatrist, Licensed Psychologist, Licensed Clinical Social Worker (LCSW) or Licensed Professional Counselor (LPC) which must be attached to the AWARE case record.
- c. Psychotherapy or mental health counseling services are provided only by the following qualified personnel:
 - (1) Psychiatrist
 - (2) Licensed Psychologist
 - (3) Licensed Clinical Social Worker
 - (4) Licensed Professional Counselor (refer to 405 II. C. for further criteria)

3. Speech Therapy, Physical Therapy, Occupational Therapy

- a. An LRS Counselor can purchase therapies if the therapy is specifically targeted to assist a consumer to adjust to a physical disability in order to assist the consumer to reach the agreed upon competitive integrated employment goal.

- b. The Counselor must obtain either a prescription and/or an evaluation/assessment of need from a licensed professional, including but not limited to the following which must be attached to the AWARE case record.
 - (1) Physician
 - (2) Occupational Therapist
 - (3) Physical Therapist
 - (4) Speech Therapist
 - (5) Chiropractor
- c. Other therapies to address physical or mental restoration would require a prescription from the appropriate medical professional and approval of the Regional Manager.

4. Purchase of Eyeglasses

- a. If vision, with best correction, does not result in any serious functional limitations (i.e. mobility, communication, etc.), then the purchase of prescribed eyeglasses/contact lenses is regarded as physical restoration and therefore, is subject to financial need under current policy. The purchase of eyeglass frames may not exceed \$100.00. Eyeglass lenses are payable at actual cost.
- b. If, with best corrections, significant functional limitations exist, then prescribed eyeglasses/contact lenses should be regarded as assistive technology. Medical verification of functional limitations is generally found on medical eye reports. Counselors must also document functional limitations.

I. PURCHASING GUIDELINES FOR RESTORATION (PHYSICAL/MENTAL)

- A. The Counselor must determine the consumer's ability to participate in the cost of the restoration services. A financial need analysis will be applied to determine if a consumer qualifies for this service. Counselor must use all comparable services/similar benefits
- B. The Counselor must obtain a written prescription and an approximate cost for the service(s) from the vendor.
 - 1. A recommendation from a licensed professional as appropriate for restorative services in the evaluation/assessment report is acceptable.
 - 2. Therapy is limited to 26 sessions. If additional therapy sessions are needed, the Counselor must obtain approval from the Regional Manager.
 - 3. The Counselor should assess and apply the fee(s) in the Medical Fee Schedule.
- C. *** The completed IPE/Plan should be submitted to the District Supervisor for approval unless Counselor is on Independent Status. Upon approval of the IPE the RCA/Counselor will enter the Authorization(s). *See Chapter 4, Part 411.1 for further instructions on Secondary Approval requirements.
- D. If the total of all items/services on any IPE/ Plan is equal to or greater than \$25,000, it shall be considered "high cost."*** In these instances, all Counselors must have the IPE/Plan approved by both the District Supervisor, and Regional Manager. ***

E. Method of Payment

Prior to the Counselor/RCA authorizing payment to the vendor/provider after actual deliver of item(s)/services the following must be met:

- 1. The provider must provide a bill/invoice in order to receive payment. If the provider/vendor does not have a billing invoice, the provider can use LRS' form RS-22 Billing Invoice.

2. The Consumer must verify that services were secured as outlined on the invoice. The Consumer can either write anywhere on the invoice that the goods and/or services have been received or submit in writing (e-mail acceptable), a note to the Counselor indicating that the goods/services have been received. By doing so the Consumer is requesting LRS to make payments to the provider.
3. Counselors are authorized to withhold payment for services until 1-2 above are received. If there are disagreements or evidence of significant departures from the original agreements then an administrative review of the case will be conducted to determine the appropriate legal resolution.