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John Bel Edwards, Governor  
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**Office of Workers' Compensation Administration**

March 22, 2021

## **OWC District offices reopening for in-person proceedings on April 1, 2021**

The following protocols are in effect when the OWC district offices re-open to the public.

- All visitors will be pre-screened by submitting to a temperature scan and answering the following questions. In the past 14 days:
  - Have you had a temperature of 100.4 or greater?
  - Have you been fever-free without the assistance of a fever reducer (i.e. Tylenol)?
  - Have you experienced a new or worsening cough or sore throat?
  - Have you experienced shortness of breath or chills in the last 48 hours?
  - Have you been around anyone who was diagnosed with Covid-19 or had symptoms of Covid-19?
  - Have you been out of the country in the last 14 days?

If you answer “YES” to any of the questions, you will not be allowed to enter the OWC office and must contact the district office to reschedule your appearance.

- **All visitors are required to wear a mask or face covering while in the OWC office. The face covering must cover your nose and mouth and be worn at all times while in the OWC office.**
- Social distancing, of at least 6 feet, is required at all times while at the OWC office.
- In an attempt to reduce traffic in the district offices, OWC judges may continue to utilize Zoom to conduct some hearings. Additionally, pursuant to Title 40, §5824, §5831, and §5835, contradictory hearings may be submitted on briefs.
- In an attempt to reduce traffic in the district offices, OWC mediators may continue to utilize Zoom to conduct some mediations.
- Judges will continue to accept settlement and attorney fee petitions by e-mail, until further notice. The original and filing fee must be mailed to the respective district office. Other than Settlement Petitions and Attorney Fee Petitions, no pleadings shall be submitted by e-mail.

Louisiana Office of Workers' Compensation judges will continue to receive, review and/or approve settlements and attorney fee petitions for their district or division office and/or for another district or division office to which they are assigned below, in the following manner, to-wit:

- District Judge Linda Smith at [LSmith7@lwc.la.gov](mailto:LSmith7@lwc.la.gov) for District 1W- Shreveport;
- District Judge Brenza Irving-Jones at [BIrvingJones@lwc.la.gov](mailto:BIrvingJones@lwc.la.gov) for District 1E – Monroe;
- District Judge James Braddock at [JBraddock@lwc.la.gov](mailto:JBraddock@lwc.la.gov) for District 2 – Alexandria;
- District Judge Jonathan Brown at [JBrown@lwc.la.gov](mailto:JBrown@lwc.la.gov) for District 3 – Lake Charles;
- Division Judge Melissa St. Mary at [MSt.Mary@lwc.la.gov](mailto:MSt.Mary@lwc.la.gov) for Western Division;
- District Judge Adam Johnson at [AJohnson1@lwc.la.gov](mailto:AJohnson1@lwc.la.gov) for District 4 – Lafayette;
- Division Judge Anthony Palermo at [APalermo@lwc.la.gov](mailto:APalermo@lwc.la.gov) for Cajun Division;
- Division Judge Paula Murphy at [PMurphy2@lwc.la.gov](mailto:PMurphy2@lwc.la.gov) for Acadiana Division;
- District Judge Pamela Moses-Laramore at [PMoses-Laramore@lwc.la.gov](mailto:PMoses-Laramore@lwc.la.gov) for District 5 – Baton Rouge;
- Division Judge Jason Ourso at [JOurso@lwc.la.gov](mailto:JOurso@lwc.la.gov) for Central Division
- District Judge Myles Donahue at [MDonahue@lwc.la.gov](mailto:MDonahue@lwc.la.gov) for District 6 – Covington;
- Chief Judge Shannon Bruno Bishop at [SBruno@lwc.la.gov](mailto:SBruno@lwc.la.gov) for District 7 – Harahan;
- Division Judge Diane Lundeen at [DLundeen@lwc.la.gov](mailto:DLundeen@lwc.la.gov) for Eastern Division;
- District Judge Catrice Reid at [CReid1@lwc.la.gov](mailto:CReid1@lwc.la.gov) for District 8 - New Orleans;
- District Judge Elizabeth Lanier at [ELanier@lwc.la.gov](mailto:ELanier@lwc.la.gov) for District 9 - Houma;

Pro-se settlements may be submitted via e-mail to the district of proper venue. The Judge or a representative will schedule the pro se settlement for a video hearing and will advise the parties of the date and time the hearing is scheduled.