

WOTC FACTS

ORIGINAL FORMS:

NO COPIES (IRS 8850 & ETA 9061)

MUST BE MAILED IN WITHIN 28 DAYS OF HIRING DATE

KEEP COPIES FOR YOUR RECORDS & OBTAIN PROOF OF MAILING.

SEND AS MUCH SUPPORTING DOCUMENTATION AS POSSIBLE COPIES OF:

SOCIAL SECURITY CARD

DRIVERS LICENSE

W-4

LETTERS FROM SOCIAL SECURITY ADMINISTRATION

DD 214 FOR VETS APPLICATION (MANDATORY) Or letter with VA letterhead verifying veteran status.

LETTERS FROM DEPT OF CORRECTIONS (FELONS)

This documentation helps us to determine target groups

Mail to

LWC/WOTC

P O BOX 94094

BATON ROUGE, LA 70804